



Massachusetts Broadband Institute

**Request for Proposals for Broadband Equity, Access and
Deployment (BEAD) Five-Year Action Plan Consulting
Services**

RFP No. 2023-MBI-07

ADDENDUM #1

**ISSUED:
February 24, 2023**

**Massachusetts Technology Collaborative
75 North Drive
Westborough, MA 01581-3340
<http://www.masstech.org>**

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Section 2 Services Required

MassTech will not require that the Five-Year Action Plan be subject to a thirty (30) day public comment period. Therefore, all references to the thirty (30) day public comment period and all associated references to draft deliverables for public comment are hereby deleted.

Section 2.2.1 Category of Service 1: BEAD Five-Year Action Plan Activities

Subsection IV. BEAD Digital Equity Analysis is replaced as follows:

The BEAD Five Year Action Plan requires states to consider the vision and goals for non-capital efforts to address digital equity.

The selected Respondent's tasks include but are not limited to integrating the following items into the BEAD Five-Year Action Plan with the then current version of the Statewide Digital Equity Plan:

- Item #1 Identification of digital equity and inclusion needs, goals, and implementation strategies, including, Digital Equity Act funding and/or other funding streams in concert to remedy inequities and barriers to inclusion.
- Item #2 - Vision for digital equity,
- Item #3 - Needs assessment for underrepresented communities and an asset inventory of ongoing digital equity activities, and detail holistic strategies around affordability, devices, digital skills, technical support, and digital navigation.

Item #1 shall be supplemented by the Selected Respondent to include ways in which MBI could utilize BEAD funding for the stated purposes.

Deliverables to include, but not be limited to: Plan documents that incorporate the items and materials listed herein.

2.2.2 Category of Service 2: Community Engagement Activities

The following task is hereby deleted from the scope of service:

- Design and implement a statewide digital needs assessment survey, including coordination with local or regional entities selected by MBI to support this effort.

The Selected Respondent shall incorporate in to the BEAD Five-Year Action Plan any relevant findings from the statewide digital needs assessment conducted as part of the Statewide Digital Equity Plan activities.

Section 3.1 Application and Submission Instructions

The instructions for the submission of the budget utilizing Attachment C are hereby amended to add the following:

MassTech will consider a time and materials cost proposal that, in addition to the hourly rates proposal, includes an option for weekly rates for team bundles for applicable portions of the work to the extent it would have a cost benefit to MassTech. This alternative price proposal should still be offered on a time and materials basis but some of the time could be proposed as a daily or weekly rate, team bundle basis provided that the pricing proposal shows the cost benefits of this alternative option. A cost proposal based on bundled rates will be considered an alternative cost proposal and the Respondent must still submit a cost proposal based on hourly rates utilizing Attachment C as specified in this RFP.